Clinical Oversight Specialist

TPN.Health is looking for an enthusiastic, self-motivated Clinical Oversight Specialist with a passion for assisting the Clinical Outreach Director in overseeing the ethics and clinical standards of TPN.Health user experience.

The Position:
In this role, you will have a lot of autonomy and influence to bring your expertise in developing and implementing TPN.Health user policies and procedures. The position requires experience in understanding ethics and the intersections of law, ethics, and clinical practice while also understanding the role and applicability of continuing education to sound clinical practice.

Responsibilities:

- Participates in developing, drafting, proofreading, editing, reviewing, and implementing user policies and procedures.
- Assists Clinical Outreach Director with managing the clinical dimension of the TPN.Health Continuing Education (CE) program.
  - Monitors and reviews the standards of credentialing associations.
  - Reviews proposed CE events for compliance with the above standards.
  - Assists in the renewal process for credentialing.
  - Assists in the development and maintenance of all credentialing records and the audit response process.
- Reviews evaluation responses to determine the quality of CE events and educators.
  - Submits regular reports to necessary TPN staff.
- Maintains and updates the database of interstitial licensing requirements, scopes of practice, and pertinent laws & regulations.

Skills:

- Demonstrated understanding of ethics and the intersections of law, ethics, and clinical practice.
• Demonstrated understanding of the role and applicability of continuing education to sound clinical practice.
• Exceptional verbal and written communication skills.
• Ability to learn new technological solutions quickly.
• Excellent organizational skills and attention to detail.
• Time management skills with a proven ability to meet deadlines.
• Strong analytical and problem-solving skills.
• Ability to prioritize tasks and to delegate them when appropriate.
• Proficient with Google Suite.
• Ability to analyze and resolve ethical dilemmas.

Requirements:

• A minimum undergraduate degree with training in clinical practice, law, and/or public administration.
• At least two (2) years of experience in policy review, quality assurance, or related duties.
• Experience in the healthcare, public health, or legal industries.

Nice to Have:

• Dual MSW/JD degree or equivalent is ideal.

The Company:
TPN.Health is a digital platform linking behavioral health professionals, treatment facilities, hospitals, and employee wellness programs. Founded in 2019, we are a rapidly growing healthcare technology startup based in New Orleans that aims to improve patient outcomes using technology to enable better clinically matched care.

For more information, visit: tpn.health

The Location:
TPN.Health is based in the Central Business District of New Orleans, LA. Our office is located at 757 St. Charles Ave, close to the streetcar and very bikeable. We offer free parking in an attached garage.

Why Should You Apply?
• We believe in work-life balance.
• Remote work is encouraged at your convenience and comfort.
• Unlimited vacation, sick, and mental health days.
• Fully-covered health care benefits after 30 days.
● We work cohesively to build our company and its culture.
● Relaxed office dress code and flexible hours, though most of us work 9 am-5 pm.
● You want to make a difference in the behavioral health industry and are passionate about technology and the power of disruptive startups.

How to Apply
Please apply by sending jobs@tpn.health:
● Your resume
● Cover Letter or a brief statement introducing yourself and why this role within our organization interests you

TPN.HEALTH IS AN EQUAL OPPORTUNITY EMPLOYER AND PROHIBITS DISCRIMINATION AND HARASSMENT OF ANY KIND. We are committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment. All employment decisions are based on business needs, job requirements, and individual qualifications, without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status, or any other protected status. We do not tolerate discrimination or harassment based on any of these characteristics.

**No recruiters, please**